



Pursuant to s. 144(2) of the *NuPPAA*, the Board is suspending its assessment activities for the screening of this project proposal until the requested information has been received by our office. Please be advised that the *NuPPAA* prohibits the carrying out of a project, in whole or in part, where the required assessment by the NIRB has not been completed; regulatory authorities are also not authorized to issue a licence, permit or other authorizations in respect of a project where the required assessment by the NIRB has not been completed.

The Board further notes that if the requested information is not received within three years from September 26, 2019, the assessment of the project will be terminated as per s. 144(3) of the *NuPPAA*.

Should you have any questions regarding the suspension of this assessment or require clarification regarding how to address the outstanding information requirements for this file, please contact the NIRB's Manager, Impact Assessment, Sophia Granchinho, directly at (867) 857-4829 or [sgranchinho@nirb.ca](mailto:sgranchinho@nirb.ca).

Sincerely,



Tara Arko  
Director, Technical Services  
Nunavut Impact Review Board

Enclosures (2): Information Request letters (August 7, 2019 and September 9, 2019)

Attachment: Appendix A: File History

cc: The Honourable Jonathan Wilkinson, Minister of Fisheries and Oceans and the Canadian Coast Guard, Government of Canada  
The Honourable Patterk Netser, Minister Responsible for Nunavut Arctic College, Government of Nunavut, Government of Nunavut  
Goump Djalogue, Nunavut Planning Commission  
[fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca)  
Mosha Cote, Nunavut Research Institute

**APPENDIX A: FILE HISTORY**

<b>DATE</b>	<b>CORRESPONDENCE</b>
July 17, 2019	NIRB e-mail to Proponent requesting Proponent complete online application.
July 25, 2019	Follow-up email from the NIRB to the Proponent requesting an update on when online application will be completed.
August 7, 2019	Information Request Letter #1 requesting information be submitted by August 21, 2019.
August 21, 2019	Follow-up email from NIRB to the Proponent requesting an update on when the requested information will be provided.
August 28, 2019	Follow-up email from NIRB to the Proponent requesting an update on when the requested information will be provided.
September 9, 2019	Information Request Letter #2 requesting information be submitted by September 16, 2019.
September 19, 2019	Follow-up email from NIRB to the Proponent requesting an update on when the requested information will be provided.
September 23, 2019	Follow-up phone call from the NIRB to the Proponent requesting an update on when the requested information will be provided.



**NIRB File No.: 19YN037**  
NPC File No.: 149181

August 7, 2019

Jonathan Fisher  
Memorial University of Newfoundland  
CFER, Marine Institute, PO Box 4920  
St. John's NL A1C5R3 Canada

Sent via email: [jonathan.fisher@mi.mun.ca](mailto:jonathan.fisher@mi.mun.ca)

**Re: Additional Information Required: Information Request # 1 for Memorial University of Newfoundland's "Testing industrial vessel to survey Canadian Arctic gateway ecosystems" Project Proposal**

Dear Jonathan Fisher:

On July 17, 2019 the Nunavut Impact Review Board (NIRB or Board) received a referral to screen Memorial University of Newfoundland's (MUN) "Testing industrial vessel to survey Canadian Arctic gateway ecosystems" project proposal from the Nunavut Planning Commission (NPC or Commission), with an accompanying positive conformity determination with the North Baffin Regional Land Use Plan.

Pursuant to Article 12, Sections 12.4.1 and 12.4.4 of the *Agreement between the Inuit of the Nunavut Settlement Area and Her Majesty the Queen in right of Canada (Nunavut Agreement)* and s. 87 of the *Nunavut Planning and Project Assessment Act*, S.C. 2013, c. 14, s. 2 (*NuPPAA*), the NIRB has commenced screening this project proposal and has assigned it file number **19YN037** - please reference this file number in all future related correspondence.

On July 17, 2019 the NIRB requested that the Proponent complete the online application form through the NIRB's public registry system and ensure, pursuant to s. 144(1) of the *NuPPAA*, that sufficient information is provided to determine the scope of the project activities being proposed and to commence screening.

To date, the NIRB has not received your project proposal and request that the information be submitted in order for the NIRB to carry out its screening. According to s. 144(1) of the *NuPPAA*, the NIRB is requesting submission of the information as outlined in Appendix A of this correspondence by **August 21, 2019**.

The documents and materials received to date by the NIRB in support of this project proposal include:

- *NPC Application and Conformity Determination*
- *Project Description*
- *Supplemental Information*

Please be advised that pursuant to s. 92(3)(b) of the *NuPPAA*, the 45-day timeline for the Board to provide a screening decision stopped on July 17, 2019. This 45-day timeline will start again on the date the NIRB receives the requested additional information. If the Proponent fails to submit the requested additional information, the Board may suspend or terminate the assessment activities of the proposed project pursuant to the relevant provisions under s. 144 of the *NuPPAA*. Therefore, it is in MUN's best interest to cure the identified information deficiencies in a timely manner.

If MUN determines that the time required to supply the required information is significantly greater than two (2) weeks, the Board requests written notification and an anticipated date for submission be provided as soon as possible.

Please submit all forthcoming project proposal information through the NIRB's online public registry at [www.nirb.ca](http://www.nirb.ca). For additional instructions regarding the new project application portal, please contact NIRB administration at [info@nirb.ca](mailto:info@nirb.ca) or at 1-866-233-3033.

If you have any questions or require additional clarification, please contact the undersigned directly at (867) 983-5627 or [tmaksagak@nirb.ca](mailto:tmaksagak@nirb.ca).

Sincerely,



Talia Maksagak  
Manager, Technical Administration  
Nunavut Impact Review Board

Attachment: Appendix A: Information Request # 1

**Appendix A: Information Request # 1**  
**for Memorial University of Newfoundland's (MUN) "Testing industrial vessel to survey**  
**Canadian Arctic gateway ecosystems"**  
**pursuant to s. 144(1) of the Nunavut Planning and Project Assessment Act**  
**NIRB File No. 19YN037**

**1. TOPIC/ISSUE: NIRB's Online Application Form**

**REFERENCE:** *Proponent's Guide (2018)*<sup>1</sup>: Guide to Filing of Project Proposals and Screening Process

**RATIONALE:** The NIRB requires the Proponent to complete the online application form in order to determine the scope of the project activities being proposed and to ensure sufficient information has been provided to commence screening. The NIRB will no longer accept applications or supporting documents via e-mail or regular mail.

**REQUEST:** Complete the NIRB's online application form at [www.nirb.ca](http://www.nirb.ca), pursuant to the NIRB's project application requirements.

The Proponent is recommended to review the Help Boxes associated with the NIRB's online application form when completing the application.

**2. TOPIC/ISSUE: Project Map**

**REFERENCE:** *Proponent's Guide (2018)*<sup>1</sup>: Guide to Filing of Project Proposals and Screening Process

**RATIONALE:** The NIRB requires a map of the project proposal and related activities to assist in the assessment of the project.

**REQUEST:** Complete the NIRB's online map in the application form at [www.nirb.ca](http://www.nirb.ca) as well as provide the latitude and longitude of the locations as listed within the application form. The map should include where applicable the following items:

- Location(s) of any existing or proposed infrastructure(s) including but not limited to:
  - a. Camp location(s) (temporary and/or permanent) and camp facilities,
- Location(s) of all proposed activity(ies) including but not limited to:
  - a. Fuel storage sites,
  - b. Research sites (specific locations identified within the broader geometry),
  - c. Use of vessel equipment;
- Project site in proximity to territorial and/or national parks; and
- Project site in proximity to sensitive wildlife and wildlife habitat (e.g., migratory bird sanctuary).

**3. TOPIC/ISSUE: Non-technical Project Proposal Summary in English, and Inuktitut**

**REFERENCE:** *Proponent's Guide (2018)*<sup>1</sup>: Guide to Filing of Project Proposals and Screening Process

**RATIONALE:** The NIRB requires that a non-technical summary be submitted by proponents in order to assist parties to understand and provide comments on project proposals. Translated copies of the non-technical summaries are required to be inserted into the text

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<sup>1</sup> <http://www.nirb.ca/guides>

boxes provided in order to assist unilingual community organizations and members to provide comments on project proposals.

**REQUEST:** Submit via the online application text boxes a non-technical description of the project proposal in English and in the regional languages, which include Inuktitut (Kivalliq, North/South Baffin, Eastern Kitikmeot).

The summary should use plain language only and address the following points in < 5,000 characters:

- **Who:** Company, individual or entity proposing the project.
- **What:** The type of undertaking being proposed and how it would be carried out. It may be helpful to describe the scale of the project, number of people involved, permanence of any facilities constructed, and methods of transport.
- **Why:** The objective of and need for the project, potential long term implications.
- **Where:** general location of proposed activities in relation to closest communities, protected areas.
- **When:** timeframe of proposed activities (fixed period, seasonal, multi-year).

Please keep in mind that the project summary is intended to provide members of the public with sufficient information to understand what is being proposed and determine whether they might wish to further review the full project application and supporting information.

#### **4. TOPIC/ISSUE: Supplemental supporting documentation**

**REFERENCE:** Requirement of documentation to complete screening assessment

**RATIONALE:** To properly scope and assess proposed projects, the NIRB requires proponents to provide specific information on proposed activities, associated components, and proposed mitigation and monitoring measures related to the proposal.

**REQUEST:** Provide supplemental information regarding the following:

- Summary of current and future consultation plans;
- Flight plans (e.g., duration, location, and altitudes) including any planned aerial surveys, if appropriate;
- Research methodologies to be employed;
- Mitigation plans that include the identification of potential impacts and proposed mitigation measures;
- A discussion on waste management and spill contingency plans; and
- Images of your project location if available.



carry out its screening and on August 21, 2019 requested that the Proponent provide the Board with the requested information in order to carry out the screening of the project proposal. The NIRB followed up via email (August 28, 2019) requesting an update on when the information would be provided through the NIRB's online application. To date, the Board has not received the requested information or notification regarding when the information would be made available and the NIRB is again requesting submission of the additional information as outlined in [Appendix A](#) and for the information to be provided by **September 16, 2019**. If MUN determines that the time required to supply the required information is greater than one (1) week, the Board requests written notification and an anticipated date for submission be provided as soon as possible. Please note that if the Proponent fails to submit the requested additional information, the Board may suspend the assessment activities of the proposed project pursuant to s. 144(2) of the *NuPPAA*. Therefore, it is in MUN's best interest to cure the identified information deficiencies in a timely manner.

Please submit all forthcoming project proposal information through the NIRB's online public registry at [www.nirb.ca](http://www.nirb.ca). For additional instructions regarding the new project application portal, please contact NIRB administration at [info@nirb.ca](mailto:info@nirb.ca) or at 1-866-233-3033.

If you have any questions or require additional clarification, please contact the undersigned directly at (867)- 983- 4607 or [cbarker@nirb.ca](mailto:cbarker@nirb.ca).

Sincerely,



Cory Barker, M.Sc.  
Technical Advisor I  
Nunavut Impact Review Board

Attachment: Appendix A: Information Request #2

Enclosure (1): Information Request # 1 for the "Memorial University of Newfoundland's "Testing industrial vessel to survey Canadian Arctic gateway ecosystems"" Project Proposal, [August 7, 2019]

**Appendix A: Information Request # 2**  
**for Memorial University of Newfoundland’s “Testing industrial vessel to survey Canadian Arctic gateway ecosystems”**  
**pursuant to s. 144(1) of the Nunavut Planning and Project Assessment Act**  
**NIRB File No. 19YN037**

**1. TOPIC/ISSUE: NIRB’s Online Application Form**

**REFERENCE:** *Proponent’s Guide (2018)*<sup>1</sup>: Guide to Filing of Project Proposals and Screening Process

**RATIONALE:** The NIRB requires the Proponent to fully complete the online application form in order to determine the scope of the project activities being proposed and to ensure sufficient information has been provided to commence screening.

**REQUEST:** Complete the NIRB’s online application form at [www.nirb.ca](http://www.nirb.ca), pursuant to the NIRB’s project application requirements. Specifically, the NIRB requires the following information to be filled into the online application form:

- Project Authorizations required for the research project (e.g., Scientific Research Licence from the Nunavut Research Institute), under the “Activities” tab;
- Community Involvement and/or community consultation conducted or to be conducted, under the “Activities” tab;
- Total number of days on site, under the “Details/Personnel” tab;
- Fuel and hazardous materials usage associated with the project, under the “Materials and Waste” tab, if applicable. If no usage for the project, reference to MSV Botnica sufficient;
- Detailed types of waste associated with the project, under the “Materials and Waste” tab, if applicable. If no wastes for the project, reference to MSV Botnica sufficient;
- A disclaimer regarding the use of the MSV Botnika, which has been previously screened by the NIRB, under the “Additional Information” tab.

The Proponent is recommended to review the Help Boxes associated with the NIRB’s online application form when completing the application.

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<sup>1</sup> <http://www.nirb.ca/guides>