



Community Roundtable and Pre-hearing Conference in Rankin Inlet. The input provided will help provide the Board with a better understanding of each community's views and perspectives about the "Saline Effluent Discharge to Marine Environment" proposal.

The individual selected as a representative does not need to be an elected official or staff person from your organization; however, it is important that the appointed person be comfortable speaking and asking questions publicly as well as being able to share their views on behalf of your community. The NIRB will cover payment of airfare, hotel and meal costs associated with the representative's travel for this event, **however the NIRB does not provide any honoraria payments for community representatives.**

Please note that the NIRB is also in contact with other organizations and groups in your community to invite participants to attend the upcoming Community Roundtable and Pre-hearing Conference.

Once a representative has been selected by your organization, please provide them with all of the information in this letter:

- 1) **Appendix A** includes direction on the community representative's role during the Community Roundtable and Pre-hearing Conference;
- 2) **Appendix B** is required to designate the appointed representative;
- 3) **Appendix C** contains a description of the Saline Effluent Discharge to Marine Environment Project Proposal;
- 4) **Appendix D** contains information required for the representative to review prior to signing the Travel Agreement;
- 5) **Appendix E** is the Travel Agreement form required by the NIRB to book travel for the representative; and
- 6) **Appendix F** is the banking information needed in order for NIRB to remit per diem payments to the representative.

Please have the community representative complete the following forms and submit to the NIRB office at [info@nirb.ca](mailto:info@nirb.ca) or via fax (867) 983-2594 by **November 9, 2020**.

1. Community Representative Information Form (**Appendix B**).
2. Travel Agreement Form (**Appendix E**).
3. Banking Information Form (**Appendix F**).

Thank you in advance for selecting a representative to participate in the NIRB's Community Roundtable and Pre-Hearing Conference for Agnico Eagle's "Saline Effluent Discharge to Marine Environment" Project Proposal. We look forward to working with your selected representative at the meetings.

All information relating to the "Saline Effluent Discharge to Marine Environment" Project Proposal can be accessed online from the NIRB's online public registry at [www.nirb.ca/project/125515](http://www.nirb.ca/project/125515).

If you have any questions about selecting a community representative for this event, please contact Stephanie Taptuna, Manager, Communications, by email at [staptuna@nirb.ca](mailto:staptuna@nirb.ca) or by calling toll-free at 1-866-233-3033.

Sincerely,



Stephanie Taptuna  
Manager, Communications  
Nunavut Impact Review Board

cc: Bert Dean, Nunavut Tunngavik Incorporated  
John R. Ivey, Hamlet of Chesterfield Inlet

Attachments (7): Appendix A – Role of Community Representative  
Appendix B – Community Representative Information Form  
Appendix C – Project Description  
Appendix D – Community Representative Travel Information  
Appendix E – Travel Agreement  
Appendix F – Banking Information Form  
Appendix G - NIRB COVID-19 Safety Protocols

## Appendix A: Community Representative's Role

Members of the community have important knowledge that the NIRB considers critical to its environmental assessment process. During the Community Roundtable and Pre-hearing Conference, the Board will provide an opportunity for the community representatives to ask questions and offer comments about the proposed project and the potential impacts. As a community that may be affected by the proposed project, it is important that the representative be present and be able to participate during the Community Roundtable.

The Community Roundtable and Pre-hearing Conference your representative will be attending is structured as follows:

LOCATION	DATE	TIME	SCHEDULE
Rankin Inlet Rec Hall	November 25, 2020	9:00 am – 5:00 pm 6:30 pm – 8:00 pm	Community Roundtable
	November 26, 2020	9:00 am – 12:00 pm	Pre-Hearing Conference

**\* NOTE: The NIRB may extend timing of any scheduled sessions if required.**

The NIRB will be holding a brief information meeting for representatives on **the evening of November 24, 2020** to prepare representatives for participation in the Community Roundtable and Pre-hearing Conference.

The NIRB would like to note that repeat individuals able to participate in the Community Roundtable and Pre-hearing Conference, as well as a future Public Hearing (date TBD) would be an asset to your organization – as they would be familiar with all past discussion and decisions.

Community representatives will be provided with an opportunity to share any comments, questions, or concerns with the NIRB at the Community Roundtable. The Board will consider this information when making its recommendations to the federal government regarding the Saline Effluent Discharge to Marine Environment Project Proposal. As a representative, you are encouraged to speak with other members of your community or organization to ensure a broad understanding of the community's ideas or concerns about the project and, at a minimum, provide information on the following questions:

1. How might the environment around my community be impacted?
2. How might the environment in my region be impacted?
3. How might traditional activities, that either I or my community participate in, be impacted or changed?
4. What are the potential impacts I am concerned about?
  - Have my concerns been addressed?
  - If my concerns have not been addressed, what suggestions do I have to address these concerns (including plans or actions to avoid or reduce a negative effect and monitoring plans)?
5. Do I support the Saline Effluent Discharge to Marine Environment Project Proposal?  
Why or why not?
6. What other questions do I have that have not been answered?
  - Is there additional information that needs to be collected?



## Appendix B: Community Representative Information Form

**Event:** NIRB's Community Roundtable and Pre-hearing Conference for Agnico Eagle Mines Limited's "Saline Effluent Discharge to Marine Environment" Project Proposal

**Dates:** November 25-26, 2020

**Community:** Rankin Inlet, NU

**Location:** Rec Hall

### Representative information:

Name on Photo ID (required for booking travel, please print clearly)

Gender:  Male  Female

Email address \_\_\_\_\_ *required for providing information*

Telephone Number: \_\_\_\_\_

Community represented: \_\_\_\_\_

Nominating Agency:  KivIA  Hamlet  HTO

**The Nunavut Impact Review Board CANNOT provide honoraria to participants. It is unethical for an Institution of Public Government, such as the NIRB, to compensate representatives participating in a quasi-judicial process. Any decision to provide honoraria to a participant would be one made by the participants' representing organization, and not by the NIRB.**

I \_\_\_\_\_ acknowledge understanding that the NIRB or my nominating agency cannot provide honoraria payment for my participation in the NIRB's Community Roundtable and Pre-hearing Conference for Agnico Eagle Mines Limited's "Saline Effluent Discharge to Marine Environment" Project Proposal

**Signed:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

**If representative less than 19 years of age, please have the Parent or Guardian complete the following section:**

Age of representative: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Signature of Parent/Guardian providing permission to attend: \_\_\_\_\_

### Emergency contact person:

Name: \_\_\_\_\_ Telephone number: \_\_\_\_\_

## Appendix C: Project Description

## Appendix D: Community Representative Travel Information

The NIRB will be holding a brief information meeting for representatives on **the evening of November 24, 2020** to prepare representatives for participation in the Community Roundtable and Pre-hearing Conference which is to be held in Rankin Inlet **November 25 & 26, 2020**.

### Travel Details

Community representatives must complete the following attached forms and submit them to the NIRB at [info@nirb.ca](mailto:info@nirb.ca) or via fax at (867) 983-2594 by November 9, 2020:

1. Community Representative Information Form (attached Appendix B).
2. A signed Travel Agreement (attached Appendix E).
3. Banking Information (attached Appendix F).

The NIRB will arrange for community representatives to travel to Rankin Inlet, arriving on or before **Tuesday, November 24, 2020** and returning to his/her home community on **Friday, November 27, 2020** or as flight schedules allow (**to be confirmed**). The NIRB plans to coordinate and arrange all air travel through regularly scheduled flights and will inform your office and the selected representative once travel arrangements have been finalized. Please be aware that before the NIRB can make any travel or accommodation arrangements, **the representative must sign a Travel Agreement and complete the Community Representative Information Form and the Banking Information form** (Appendix B, E and F). Information provided on the forms will be kept strictly confidential and will not be shared with any third party. The contact information provided will only be used by the NIRB in the case of an emergency. If the representative is a youth under 19 years of age, the form must be signed by his/her parent or guardian before travel will be arranged.

**Note: Once travel arrangements have been finalized, the NIRB cannot make changes to the itinerary.**

### Honoraria, Per Diems and Accommodation

The NIRB has reserved a block of hotel accommodations in Rankin Inlet to facilitate participation by community representatives in the Community Roundtable and Pre-hearing Conference and will provide representatives who travel to attend the event with a cheque daily for Per Diems to cover the cost of meals and other incidental items for the duration of the meetings. The Per Diems will be based on a standard government rate. The Board will provide each out-of-town representative with a per diem cheque at the Meeting during the afternoon break. Participants will be required to sign attendance forms for the morning and afternoon sessions of each day of the Community Roundtable and Pre-hearing Conference and per diems will only be issued to representatives upon confirmation of attendance.

**The Nunavut Impact Review Board CANNOT provide honoraria to participants. It is unethical for an Institute of Public Government, such as the NIRB, to compensate representatives participating in a quasi-judicial process. Any decision to provide honoraria to a participant would be one made by the participants' representing organization, and not by the NIRB.**

## Appendix E: Travel Agreement

### ASSUMPTION OF RISKS, RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT (“AGREEMENT”)

The Nunavut Impact Review Board (“NIRB”) has requested that I travel from **Chesterfield Inlet** to **Rankin Inlet** on or near **November 24, 2020**, returning to **Chesterfield Inlet** at the close of NIRB Meeting, on or near **November 27, 2020**.

By signing this statement I acknowledge that I have made my own decision to Travel based on the following information, conditions and risks:

#### DEFINITIONS

“Travel” includes:

1. Airfare from and to home community (unless otherwise approved specifically by the NIRB)
2. Accommodation based on billeting (unless otherwise arranged by the NIRB)
3. Per Diems

**The NIRB will NOT make any last minute changes to flights or accommodations, or cover costs associated with missed flights.**

#### ASSUMPTION OF RISKS

By signing this Agreement, I acknowledge that I am aware that the Travel involves accepting the inherent and other risks, dangers and hazards associated with the Travel, including, but not limited to:

1. injury or death to me while participating in the Travel;
2. loss or damage to my luggage;
3. delay in reaching my destination on either end of the flight(s);
4. my own conduct or negligence; and
5. contact with equipment, and personnel providing the Travel.

By signing this Agreement I agree to assume these risks and all of the consequences that may flow from them (which may include without limitation, injury and death).

#### RELEASE OF LIABILITY, WAIVER OF CLAIMS, AND INDEMNITY AGREEMENT

In consideration of the NIRB providing me with the Travel at no cost, I agree as follows:

1. TO RELEASE the NIRB from any and all liability for any loss, damage (including without limitation direct, indirect, general, specific and consequential damages), expense or injury (including death) that I may suffer as a result of the Travel, due to any cause whatsoever.
2. TO WAIVE ANY AND ALL CLAIMS that I have or may in the future have, however arising, against the NIRB with respect to the Travel.
3. TO RECOGNISE that the NIRB is not responsible for any costs associated with missed flights, altered schedules (unless initiated by the NIRB), or any other matters deemed to be outside the definition of Travel.
4. TO HOLD HARMLESS AND INDEMNIFY the NIRB from any and all liability, including legal fees (on a solicitor and own client basis) and court costs, for any property damage or personal injury to me or to any third party, resulting from the Travel.
5. I further agree THAT all of the terms of this Agreement shall be binding on me, my heirs, administrators, executors, successors, assigns, next of kin and representatives. In this Agreement references to “the NIRB” means and includes the Nunavut Impact Review Board, together with its officers, directors, employees, board members, agents and all successors and assigns thereof.
6. THAT this Agreement shall be governed in all respects by, and interpreted in accordance with, the laws of Nunavut.

***In entering into this Agreement, I am not relying on any oral, written or other representations or warranties made by the NIRB.***

I CERTIFY THAT I HAVE READ THIS DOCUMENT (or a translated version of it) AND FULLY UNDERSTAND ITS CONTENTS AND CONFIRM THAT I AM SIGNING THIS DOCUMENT OF MY OWN FREE WILL.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.  
(day) (month)

Name: \_\_\_\_\_ (print) Signature: \_\_\_\_\_

## Appendix F: Banking Information

I hereby give my banking information to the Nunavut Impact Review Board (NIRB) for the purpose of **Per Diem** payment remittance.

I confirm that all of the information provided is correct, and that payment can be remitted into the account provided.

**Branch Number:** \_\_\_\_\_

**Institution Number:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

Alternatively, a voided cheque can be attached to this page for per diem payment remittance of **Per diem** payment only.